

REQUEST FOR BID



Quil Ceda Village

EHR -- COMPUTER ACQUISITION

1 OVERVIEW

Tulalip Data Services, on behalf of the Quil Ceda Village, wishes to acquire new PC's to support the Electronic Health Record implementation at the Tulalip Health Clinic. The goal of this proposal is to acquire fifteen (15) new Dell computers that will run the EHR program.

The purpose of this request for proposal (RFB) is to solicit bids from qualified vendors. The submitted bid will be evaluated on adherence to the specifications and price. The specifications and detailed scope of work is detailed below.

Vendor shall adhere to the following timetable:

- Submit proposal to TDS by 3:00 PM November 3rd, 2008
- Awarding of project by November 7th, 2008
- Delivery of all computers by December 31st, 2008.

2 SCOPE OF WORK

The chosen vendor will be responsible for the delivery of fifteen (15) Dell computers as specified in this RFB.

All requirements indicated below as "REQUIRED" must be addressed in the response and corresponding proposal. All requirements indicated as "OPTIONAL" *should* be addressed in the response and corresponding proposal. Optional requirements may or may not be included in the final scope of work.

3 QUALIFICATIONS & AWARD

3.1 BID DEADLINE

Bids must be received by 3:00 PM, on November 5th 2008. Proposals may be mailed, faxed or emailed.

If you choose to mail the proposal our mailing address is:

TULALIP DATA SERVICES
ATTN: Jacob Setterberg / EHR -- COMPUTER ACQUISITION
8732 27TH AVENUE NE
Tulalip, WA 98271-9111
PLEASE LABEL ON OUTSIDE OF ENVELOPE: OFFICIAL BID – EHR -- COMPUTER
ACQUISITION

If you choose to email the bid the email address for this bid is:

jsetterberg@tulaliptribes-nsn.gov

Please include: OFFICIAL BID – EHR -- COMPUTER ACQUISITION, in the subject line.

If you choose to fax the bid the fax number for this project is (360) 716-0119. On your fax coversheet please identify the subject of the fax as OFFICIAL BID – EHR -- COMPUTER ACQUISITION

TDS and Quil Ceda Village are not responsible for lost or misdirected bids delivered through the mail, email or fax.

3.2 AMENDMENTS

Amendment to this proposal will appear in the RFP section of the Tulalip Data Services website located at: <http://www.tulaliptribes-nsn.gov/Home/Government/Departments/TulalipDataServices/CurrentRFP.aspx>

3.3 QUESTIONS AND COMMUNICATIONS

All questions and/or communications in reference to this solicitation must be in writing. Vendors are encouraged to FAX questions to the project contact at (360) 716-0119. If mailed, the address is as follows:

TULALIP DATA SERVICES
ATTN: Jacob Setterberg / EHR -- COMPUTER ACQUISITION
8732 27TH AVENUE NE
Tulalip, WA 98271-9111

Note: answers to question faxed, mailed, or emailed will appear on the website referenced in Section 3.2 above.

3.4 EVALUATION AND AWARD

This contract will be awarded based on price, adherence to the requirements, and support services offered

3.5 SPECIAL NOTES

3.5.1 SALES TAXES:

The Tulalip Tribes is able to purchase goods and services without paying Washington State sales Tax. As such, taxes should not be added to your bid. Tax-exempt information will be provided to the successful vendor.

4 REQUIREMENTS

This section outlines the requirements of the bid. The items that appear here shall be considered required elements or responses to the bid. Bids not adhering to the requirements of this section may be considered non responsive and at the discretion of the evaluation committee be rejected as non responsive.

4.1 EQUIPMENT

The vendor's proposal shall include the itemized pricing for the delivery of 15 computer systems as specified:

	Item	Specification/Requirement	
4.1.1	Base Unit	OptiPlex 755 Ultra Small Form Factor: Intel® Core™ 2 Duo Processor E7200 (2.53GHz, 3M, 1066MHz FSB)	
4.1.2	Memory	2GB DDR2 Non-ECC SDRAM,800MHz, (2 DIMM)	
4.1.3	File System	NTFS	
4.1.4	Keyboard	Dell USB Keyboard, No Hot Keys English, Black, Optiplex	
4.1.5	Monitor	Dell UltraSharp 1908FP Flat Panel with Height Adjustable Stand,19.0 Inch VIS, OptiPlex Precision and Latitude	
4.1.6	Video Card	Integrated Video,GMA3100,Dell OptiPlex 755	
4.1.7	Hard Drive	80GB SATA 3.0Gb/s and 8MB DataBurst Cache, Dell OptiPlex 755	
4.1.8	Floppy Disk Drive	No Floppy Drive	
4.1.9	Operating System	Windows XP PRO SP2 with Windows Vista Business License Dell OptiPlex, English, Factory Install	
4.1.10	Mouse	USB 2 Button Optical Mouse with Scroll, Black	
4.1.11	CD-ROM or DVD-ROM Drive	24X24 CDRW/DVD Combo,D-Module Dell OptiPlex 755 Ultra Small Form Factor	
4.1.12	CD-ROM or DVD-ROM Drive	Cyberlink Power DVD 8.0,with Media, Dell OptiPlex	
4.1.13	Speakers	Dell AX510 Sound Bar for all UltraSharp Flat Panel Displays	
4.1.14	Warranty	3 Year, Next Day Onsite	
4.1.15	Software	Microsoft® Office 2007 Professional	
4.1.16	Mounting Hardware	Wall/under-desk install Bracket, Dell OptiPlex745 and 755 Ultra Small Form Factor Customer Install	
4.1.17	Other	Rear Cable Cover, Dell OptiPlex745 and 755 Ultra Small Form Factor	

4.2 OTHER REQUIREMENTS

4.2.1 EQUIPMENT CONDITION

The equipment proposed in this proposal shall be new. No refurbished, used, or grey market equipment should be proposed.

4.2.2 AUTHORIZED RESELLER

Where applicable, the vendor must be an authorized reseller of hardware/software.